



Privacy Policy - last updated Jan 2023

Our contact details:

Name: Ringfence (a trading style of Meadway Information Works Ltd)

Address: 10 Pecketts Way, Harrogate, North Yorkshire, HG1 3EW, UK

Phone: 0870 039 2761

E-mail: info@ringfence.solutions

The type of personal information we collect:

We currently collect and process the following information:

Personal identifiers and contact information (for example, name and contact details - email, phone numbers - for individuals to be able to provide products, services or information about products and services)

Website user statistics (our Wix hosted web-site uses cookies to optimise performance and track user activity if end-users have provided consent for this).

How we get the personal information and why we have it:

Most of the personal information we process is provided to us directly by you for one of the following reasons:

To be able to provide products, services or information about products and services to you.

To operate our Website in conjunction with the above.

We use the information that you have given us solely in order to provide products, services or information about products and services to you and do not share this information with any other organisations or individuals.

Under the UK General Data Protection Regulation (UK GDPR), the lawful bases we rely on for processing this information are:

(b) We have a contractual obligation

(f) We have a legitimate interest

How we store your personal information:

Your information is securely stored (digitally) and protected.

We keep name and contact details for at least seven years after our last contact with you and will delete names and contact details that we have not had contact with after ten years.

Website user statistics are stored and maintained within the Wix environment - see <https://www.wix.com/about/privacy> and in particular the sections on "6 - Users-of-users' 'Personal Information'" and "7 - Use of cookies and other third-party technologies".

Your data protection rights:

Under data protection law, you have rights including:

Your right of access - You have the right to ask us for copies of your personal information.

Your right to rectification - You have the right to ask us to rectify personal information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.



Your right of erasure - You have the right to ask us to erase your personal information in certain circumstances

Your right to restriction of processing - You have the right to ask us to restrict the processing of your personal information in certain circumstances.

Your right to object to processing - You have the right to object to the processing of your personal information in certain circumstances (not applicable if the lawful basis is contractual).

Your right to data portability - You have the right to ask that we transfer the personal information you gave us to another organisation, or to you, in certain circumstances (not applicable if the lawful basis is legitimate interests).

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

Please contact us using the above contact details if you wish to make a request.

How to complain:

If you have any concerns about our use of your personal information, you can make a complaint to us using the above contact details.

You can also complain to the ICO if you are unhappy with how we have used your data.

The ICO's address:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Helpline number: 0303 123 1113

ICO website: <https://www.ico.org.uk>